

**InnovatePlus**

Grant Drawdown Reports for Innovation Advisors | 2021

**Appendix 1:** InnovatePlus Day 3 Report

**Appendix 2 :** InnovatePlus Final Report

**Appendix 3:** InnovatePlus Programme Impact Metrics

**Appendix 4 :** InnovatePlus Case Study

# Appendix 1 - InnovatePlus Day 3 Report

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| **Company Name** | Click or tap here to enter text. |
| **InnovatePlus Company Contact** | Click or tap here to enter text. |
| **Date of 1st day of InnovatePlus** | Click or tap to enter a date. |
| **Is the company commitment in place to complete the InnovatePlus activities and projects within the agreed schedule?** | Choose an item. |
| **What are the Innovation objectives – list and detail these out?** | Click or tap here to enter text. |
| **How will their output and outcome be measured - define?** | Click or tap here to enter text. |
| **Provide details of all Innovation training planned and for whom?** | Click or tap here to enter text. |
| **Confirm availability and the commitment of the Internal Innovation Champion(s)** | Click or tap here to enter text. |
| **Other comment(s)** | Click or tap here to enter text. |

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| **Name of Company Contact** | Click or tap here to enter text. |
| **Signed by Company Contact** |  |
| **Date** | Click or tap to enter a date. |
| **Name of Innovation Advisor** | Click or tap here to enter text. |
| **Signed by** |  |
| **Date** | Click or tap to enter a date. |

# Appendix 2 - InnovatePlus Final Report (Day 4 to completion)

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| **Company Name** | Click or tap here to enter text. |
| **Company Contact** | Click or tap here to enter text. |
| **Project Completion Date** | Click or tap to enter a date. |

InnovatePlus Project Output Details

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| **PART I: Project Team (including Internal Innovation Champions)** | | |
| Team Member 1 | Job Title | Brief Description of Input and Contribution |
| Team Member 2 | Job Title | Brief Description of Input and Contribution |
| Team Member 3 | Job Title | Brief Description of Input and Contribution |
| Team Member 4 | Job Title | Brief Description of Input and Contribution |
| Team Member 5 | Job Title | Brief Description of Input and Contribution |

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| **PART II: Project Review** | |
| **Based on the initial objectives identified in Day 3 Report , using the ISO 56002 check list below as a guide, please list the relevant innovation management elements addressed.** | |
| **Organisation Context (Strategic Intelligence & Collaboration)** | Choose an item. |
| If applicable , what are the external trends and drivers relevant to Irish site, that drove this innovation agenda? | Click or tap here to enter text. |
| If applicable, what levels of external and internal innovation collaboration were established? | Click or tap here to enter text. |
| **Leadership & Planning (Vision, Strategy, Objectives & Planning)** | Choose an item. |
| Was top management commitment gained and detail how this was achieved? | Click or tap here to enter text. |
| Was an Innovation policy established and implemented? | Click or tap here to enter text. |
| Building on **Day 3 Report**, detail out the innovation objectives and action plans **achieved** | Click or tap here to enter text. |
| **Supports (Resources, Skills, Tools & Methods, IP)** | Choose an item. |
| What innovation competencies were required and was training provided? | Click or tap here to enter text. |
| Intellectual property management - if relevant, how was this captured for the Irish site and HQ? | Click or tap here to enter text. |
| **Operation** | Choose an item. |
| Summarise how this innovation project enhanced existing operational processes | Click or tap here to enter text. |
| **Evaluation & Improvement** | Choose an item. |
| What innovation performance indicators have been identified for ongoing systematic innovation in the company | Click or tap here to enter text. |

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| P**ART III : Other Project Details** | | |
| If relevant, has the client been advised to contact IDA Project Executive for access to the Innovation Scorecard to re-take this questionnaire? | | Choose an item. |
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| **PART IV : FURTHER ACTIONS** | | |
| **To ensure continuity of the Innovation Management System, what key elements of the ISO 56002 Guide Standard does the client need to further develop and implement in their innovation strategy?** | | |
| Leadership &Planning | | |
| Organisation Context | | |
| Operation | | |
| Supports | | |
| Evaluation & Improvement | | |
| **Please specify any further actions that were agreed in the strategy implementation** | | |
| Click or tap here to enter text. | | |
| **PART V : DECLARATIONS** |  | |
| **Name of Company Contact** | Click or tap here to enter text. | |
| **Signed by Company Contact** |  | |
| **Date** | Click or tap to enter a date. | |
| **Name of Innovation Advisor** | Click or tap here to enter text. | |
| **Signed by** |  | |
| **Date** | Click or tap to enter a date. | |

# APPENDIX 3 - InnovatePlus Programme Impact Metrics Insert Company Name

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| **Innovation Score at Project Outset (as per Innovation Scorecard report)** |
| 1-2 Early Stage  2-3 Early Stage  3-4 Intermediate  4-5 Advanced  5 World Class |
| **ISO 56002 Innovation Management Elements Addressed (choose all that apply)** |
| Leadership & Planning (Vision, Strategy, Objectives & Planning)  Organisation Context (Culture, Collaboration & Strategic Intelligence)  Operation  Supports (Resources, Skills, Tools & Methods, IP)  Evaluation & Improvement |
| **List the added value and other innovation activities or benefits that have emerged as a result of this programme (max. 5)** |
| Idea 1… |
| Idea 2… |
| Idea 3… |
| Idea 4… |
| Idea 5… |
| **By what estimate did this programme improve communication & alignment with HQ?** |
| <10% Improvement  10-20% Improvement  20-50% Improvement  50-80% Improvement  >80% Improvement |
| **By what estimate did this programme improve the culture & openness of the operation?** |
| <10% Improvement  10-20% Improvement  20-50% Improvement  50-80% Improvement  >80% Improvement |
| **How likely is it that this programme will result in a strategic training plan for the organisation in the next 12 months?** |
| **Not at all likely Extremely Likely**  0  1  2  3  4  5 |
| **How likely is it that this programme will result in a genuine transformation of the Irish site?** |
| **Not at all likely Extremely Likely**  0  1  2  3  4  5 |

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| **If relevant, Innovation Score at Project Completion (as per Innovation Scorecard report) - request access via IDA Project Executive** |
| 1-2 Early Stage  2-3 Early Stage  3-4 Intermediate  4-5 Advanced  5 World Class |

# Appendix 4 - InnovatePlus CASE STUDY

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| **Company**  **Name** | Click or tap here to enter text. |
| **Address** | Click or tap here to enter text. |
| **Website** | Click or tap here to enter text. |

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| **What we do** | Brief description of mandate of Irish site |
| **Project Background** | Click or tap here to enter text. |
| **Strategic Challenges** | Click or tap here to enter text. |
| **Client Innovation Journey** | Click or tap here to enter text.  Briefly highlight the various steps that the client went through with the Innovation Advisor to achieve key outcomes |
| **Results/Outcomes** | Click or tap here to enter text. |
| **Company Quote** | Click or tap here to enter text. |
| **Can IDA use case study for Internal use only ?** | Choose an item. |
| **Can IDA use case study for external use ?** | Choose an item. |
| **Signature of Company Contact** |  |